

PHILOMATH SCHOOL DISTRICT 17J
Philomath, Oregon

APPROVED 2011/2012 BUDGET PREPARATION CALENDAR

- TBA * Budget informational meetings at schools (PHS, PMS, PES/CPS)
Ongoing * Review of Enrollment/Staffing/Budget Issues by District and Site Staff
- Feb 22, 2011 * Adoption of the Budget Calendar by the Board of Directors (Board selects final Budget Committee members)**
- March 8, 2011 * Budget Work Session (current year review)**
- March 15, 201 * Site Budgets Due from Administrators
- March 28, 2011 * Board Work Session, Listening Session #1**
- March–May 2, 2011 * Preparation of Proposed Budget: Budget Officer
- April 11, 2011 * Community input – Listening Session #2 (PHS, Monday 7:00 p.m.)**
- April 11, 2011 * Publication of first public notice of Budget Committee meeting (not more than 30 days before the meeting)
- April 25, 2011 * Publication of second public notice of Budget Committee meeting (at least 5 days after first publication, & not less than 5 days before meeting)
- May 2, 2011 * Postponed to May 9.**
- May 9, 2011 * First Budget Committee Meeting: Present proposed budget and budget message; PHS, Monday 7:00 p.m. (includes Community input – Listening Session #3)**
- May 23, 2011 * Second Budget Committee Meeting; PHS, Monday 7:00 p.m.**
- May 25, 2011 * Send notice of Budget Hearing to newspaper
- June 6, 2011 *new date** Third Budget Committee Meeting (if necessary); PHS, Monday 7:00 p.m.**
- June 7, 2011 * Publication of Notice of Budget Hearing, Financial Summary and Fund Summaries (not more than 30 days nor less than 5 days prior to the hearing)
- June 20, 2011 * Regular Board Meeting & Public Budget Hearing on budget as approved by Budget Committee, PHS, Monday 7:00 p.m. Adopt final budget and make appropriations. The amount of tax levy in the published budget may not be increased, a new fund added, or expenditures increased by more than 10 percent without full republication and another public hearing.**

June 27, 2011 * Special Board Meeting, Monday 6:00 p.m. (if Budget not adopted on June 20, 2011 or if additional resolutions are needed)