

PHILOMATH SCHOOL DISTRICT 17J
Philomath, Oregon

2018/2019 BUDGET PREPARATION CALENDAR

- TBD * Budget informational meetings at schools (PHS, PMS, PES/CPS)
- Ongoing * Review of Enrollment/Staffing/Budget Issues by District and Site Staff
- December 14, 2017 * Board selects and fills by Appointment all Budget Committee Vacancies
- January 18, 2018 * Adoption of the Budget Calendar by the Board of Directors**
- February 8, 2018 * Budget Work Session #1: DO Board Room, Thursday, 6:00 pm**
- March 22, 2018 * Budget Work Session #2: DO Board Room, Thursday, 6:00 pm**
- April 26, 2018 * Publication of first public notice of Budget Committee meeting (not more than 30 days before the meeting)
- May 3, 2018 * Early Release of Draft Budget Document (7 days prior to Budget Meeting)
- May 10, 2018 * First Budget Committee Meeting: Present proposed budget and budget message; DO Board Room, Thursday 6:00 p.m. - includes Community Listening Session**
- May 24, 2018 * Second Budget Committee Meeting: Present proposed budget and budget message; DO Board Room, Thursday 6:00 p.m. - includes Community Listening Session**
- June 5, 2018 * Publication of Notice of Budget Hearing, Financial Summary and Fund Summaries (not more than 30 days nor less than 5 days prior to the hearing) (June 12 if third budget committee meeting necessary)
- June 7, 2018 * Third Budget Committee Meeting (if necessary): DO Board Room, Thursday 6:00 p.m. Budget Approval**
- June 21, 2018 * Regular Board Meeting & Public Budget Hearing on budget as approved by Budget Committee: DO Board Room, Thursday 7:00 p.m.**
- Adopt final budget and make appropriations. The amount of tax levy in the published budget may not be increased, a new fund added, or expenditures increased by more than 10 percent without full republication and another public hearing.**
- July 1, 2018 * Levy Certified to Assessor (No later than July 15, 2018)
- October 2018 (TBD) * Follow Up Meeting to Discuss Results/Begin Discussion on FY 2019-20 Budget Schedule**