

PHILOMATH SCHOOL DISTRICT 17J
Philomath, Oregon

2017/2018 BUDGET PREPARATION CALENDAR

- TBD * Budget informational meetings at schools (PHS, PMS, PES/CPS)
- Ongoing * Review of Enrollment/Staffing/Budget Issues by District and Site Staff
- January 19, 2017 * **Adoption of the Budget Calendar by the Board of Directors**
- January 23, 2017 * Initial Meeting with Budget Committee Chair to Discuss Schedule/Process
- February 9, 2017 * **Budget Work Session #1: DO Board Room, Thursday, 7:00 pm**
- February 16, 2017* **Board selects and fills by Appointment all Budget Committee Vacancies**
- March 9, 2017 * **Budget Work Session #2: DO Board Room, Thursday, 7:00 pm**
- April 26, 2017 * Publication of first public notice of Budget Committee meeting
(not more than 30 days before the meeting)
- May 2, 2017 * Early Release of Budget Document
(7 days prior to Budget Meeting)
- May 9, 2017 * **First Budget Committee Meeting: Present proposed budget and budget message;
DO Board Room, Tuesday 7:00 p.m. - includes Community Listening Session**
- May 25, 2017 * **Second Budget Committee Meeting: DO Board Room, Thursday 7:00 p.m.
Budget Approval**
- June 5, 2017 * Publication of Notice of Budget Hearing, Financial Summary and Fund Summaries
(not more than 30 days nor less than 5 days prior to the hearing)
- June 15, 2017 * **Regular Board Meeting & Public Budget Hearing on budget as approved by Budget
Committee: DO Board Room, Thursday 7:00 p.m.**
- Adopt final budget and make appropriations. The amount of tax levy in the
published budget may not be increased, a new fund added, or expenditures
increased by more than 10 percent without full republication and another public
hearing.**
- July 1, 2017 * Levy Certified to Assessor (No later than July 15, 2017)
- October 2017 (TBD) * Follow Up Meeting to Discuss Results/Begin Discussion on FY 2018-19 Budget
Schedule