

## Philomath Elementary School Hours

<b>Office Hours:</b>	<b>7:30 a.m.-3:30 p.m.</b>
<b>Breakfast:</b>	<b>7:45 a.m.-8:05 a.m.</b>
<b>School/Classroom Entry:</b>	<b>8:05-8:15 a.m.</b>
<b>School Begins/Tardy Bell:</b>	<b>8:15 a.m.</b>
<b>AM Kindergarten Dismissal:</b>	<b>10:50 a.m.</b>
<b>PM Kindergarten Arrival:</b>	<b>12:00 p.m.</b>
<b>Regular Dismissal:</b>	<b>2:40 p.m.</b>
<b>Early Release Dismissal:</b>	<b>8:15-1:00 p.m. 1<sup>st</sup> – 5<sup>th</sup> Grade</b>
	<b>8:15 a.m. – 10:15 a.m. AM Kindergarten</b>
	<b>11:00 a.m. – 1:00 p.m. PM Kindergarten</b>



### **Please Note:**

- **Office Hours:** Our typical office hours on school days are 7:30 to 3:30 p.m. Messages may be left by calling 541-929-3253.
- **Breakfast:** Breakfast is served in our cafeteria in the mornings beginning at 7:45 a.m. Students should arrive early enough to allow for ample time to eat their breakfast and enter their classroom prior to the 8:15 bell.
- **School/Classroom Entry:** Students are allowed into the school at 8:05 a.m. and should report directly to their classrooms at this time.
- **School Begins/Tardy Bell:** School begins at 8:15 a.m. Students will be counted as tardy if they are not in classrooms at this time.
- **Dismissal:** School dismisses at 2:40 p.m. Students are expected to proceed to their home, after-school care or after-school activity at this time. There is no regular on-site supervision after the school dismissal time.
- **Early Release:** There are several Professional Development Early Release days scheduled in the school calendar: 9/28, 10/26, 11/23, 1/25, 2/29, 4/25 and 5/25. Professional Development Early Release dismissal time will be 1:00 p.m. As on any other day, there is no on-site supervision past the dismissal time. Please make arrangements for your child's after-school care.

### **Other Notes and Reminders:**

- There is **NO SUPERVISION BEFORE 7:45 a.m.** Students should not arrive prior to 7:45 a.m. Please make arrangements for an alternate place for your students prior to that time.
- For security purposes, students are to be checked out at the office any time prior to the 2:40 dismissal bell. DO NOT GO TO THE CLASSROOM. Students will be called to the office when you sign them out.